

**TOWN OF KIRKWOOD  
TOWN BOARD MEETING**

**April 4, 2017**

A regular meeting of the Kirkwood Town Board was held on April 4, 2017 at 6:00 PM at the Joseph A. Griffin Town Hall with Deputy Supervisor Lewis Grubham presiding.

Present: Deputy Supervisor Lewis Grubham  
Councilman Robert Weingartner  
Councilman William Diffendorf, Jr.  
Councilwoman Linda Yonchuk

Absent: Supervisor Gordon Kniffen

Also Present: Brady Begeal, Attorney  
Gayle Diffendorf, Town Clerk  
John A. Finch, Jr., DPW Commissioner  
Marchie Diffendorf, Planning Bd. Chairman  
Jessica Kinney, Deputy Town Clerk

**PLEDGE OF ALLEGIANCE:**

**APPROVAL OF MINUTES:** March 7, 2017 Town Board Meeting

**PUBLIC PARTICIPATION:** None.

**COMMUNICATIONS:** None.

**COMMITTEE REPORTS:**

**Meadow Lane Speed Issue.**

Councilman Diffendorf reported that he received a phone call from Mark Casiuk of Meadow Lane who is concerned about the 30 MPH speed limit on that road and would like it lowered, adding there is a lot of traffic from the school. Councilman Diffendorf said he feels that is probably the proper speed limit and he is not sure if the State would lower it. It was noted there is signage. Mr. Finch said the buses are supposed to use Meadow Lane. Councilman Diffendorf said they might want to consider talking to the school about bus speed as well as employee speed, noting this is not a school zone. Mr. Finch said the issue may not be the actual speed limit but the speed people are actually going on the road. The indication is that the speed limit should be enforced, so John Finch will check with law enforcement into having radar set up in the area. He said he doesn't think it would help changing the school traffic to Riverview Road since the people living there would have the same issue with speed as the people on Meadow Lane are currently having.

**Court Grant.**

Deputy Supervisor Grubham reported that the Court received all of the State grant money they applied for to use for security work. They are working out the details and it will cost well below what they originally expected. Two doors will be changed and the glass in a third door will be changed to bullet proof. Another exit door will be installed in the meeting room to the driveway area because currently there are not the required number of exit doors.

**OLD BUSINESS:**

Councilwoman Yonchuk moved to adopt resolution authorizing advertising for Sealed Bids for the purchase of two (2) 2017 Ford Super Duty F-550s DRW (F5H) XL, 4 wheel drive with regular cab and chassis (no box), 145" wheel base measurement and 60" from cab to rear axle, or the equivalent thereof, one of the trucks must be equipped with a remote starter and sync (communications) system, with bids returnable to the Town Clerk's Office on April 24, 2017 at 12:00 PM, to be publically opened and read at the April 25, 2017 6:00 PM Work Session. Councilman Diffendorf seconded.

**Discussion:** John Finch clarified for Councilman Diffendorf that the remote starter was included in the original pricing. He said it would be for the truck he will be taking home at night, adding that the sync system is for Bluetooth when he uses the truck for plowing and has to use the joy stick.

59-17  
Bids  
Ford Trucks

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Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

60-17  
Bids  
Kawasaki  
Loader

Councilman Diffendorf moved to adopt resolution authorizing advertising for Sealed Bids for the purchase of a new Kawasaki ZV65 Loader, or another manufacturer's equivalent thereto, with bids returnable to the Town Clerk's Office on April 24, 2017 at 12:00 PM, to be publically opened and read at the April 25, 2017 6:00 PM Work Session. Councilman Weingartner seconded.

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

61-17  
Increase  
Equip. Line  
Garage

Councilman Weingartner moved to adopt resolution increasing Town Garage/Equipment Line (A5132.2) from \$1,000 to \$15,000 for 2017 for the purchase of new tools.

Councilwoman Yonchuk seconded.

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

62-17  
D. Nolan  
Build  
Park Pavilion

Councilwoman Yonchuk moved to adopt resolution authorizing Dave Nolan to build a new 26 X 48 Pavilion at Veterans River Park, which will replace Pavilion #1, at a cost of \$21,064.00 plus \$1650.00 for new metal roofing to match existing. Councilman Diffendorf seconded.

**Discussion:** Deputy Supervisor Grubham noted that in determining whether or not they should install new metal roofing, since the existing roofing would have screw holes and other things that may not line up properly, they decided to put new roofing on right now.

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

63-17  
Approve  
5-yr Plan  
Equipment  
Purchases  
Hwy Super.

Councilman Diffendorf moved to adopt resolution approving the five year plan for equipment purchases, presented by John A. Finch, Jr., Highway Superintendent, with the understanding that each would be addressed again when going out to bid, etc. Councilman Weingartner seconded.

**Discussion:** Councilwoman Yonchuk questioned if they shouldn't table this until the whole Board is present. She said she likes the idea of a five year plan but is concerned that they discuss more how they will pay for things as they come up, also questioning if by passing this it would lock them in. Councilman Weingartner said that they discussed this last week and it is only a plan, it is not etched in stone. John Finch added that Supervisor Kniffen was looking for something that would steer them in the direction they would be going and it's only a rough idea. Deputy Supervisor Grubham said as long as they are not locked in he feels they can vote on this.

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

64-17  
Combine  
WS/Mtg  
July

Councilman Weingartner moved to adopt resolution combining the June 27, 2017 Work Session and the July 4, 2017 Town Board Meeting into one night to be held June 27, 2017. Councilwoman Yonchuk seconded.

Roll Call Vote: Councilman Weingartner - yes

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Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

Councilwoman Yonchuk moved to adopt resolution combining the July 25, 2017 Work Session and the August 1, 2017 Town Board Meeting into one night to be held August 1, 2017. Councilman Diffendorf seconded.

65-17  
Combine  
WS/Mtg  
August

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

Councilman Diffendorf moved to adopt resolution combining the August 29, 2017 Work Session and the September 5, 2017 Town Board Meeting into one night to be held September 5, 2017. Councilman Weingartner seconded.

66-17  
Combine  
WS/Mtg  
September

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

Councilman Weingartner moved to adopt resolution cancelling the November 7, 2017 Town Board Meeting due to Election Day and rescheduling for Monday, November 6, 2017. Councilwoman Yonchuk seconded.

67-17  
Change Nov.  
Mtg Date

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

Councilwoman Yonchuk moved to adopt resolution scheduling a Special Town Board Meeting for December 26, 2017, after the Work Session, for the purpose of auditing year end bills and any other business that may come before the Board. Councilman Diffendorf seconded.

68-17  
Sched. Spec.  
Mtg. Dec.

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

Councilman Diffendorf moved to adopt resolution designating May 22 – May 25, 2017 for Municipal Clean Up in the Town of Kirkwood, in accordance with the attached resolution. Councilman Weingartner seconded.

69-17  
Municipal  
Clean Up -  
May

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

Councilman Weingartner moved to adopt resolution authorizing Chad Moran to attend the New York State Building Code In-Service Training on April 11, 2017 at Binghamton University at a cost of \$72.00, April 12, 2017 in Cortland, NY at a cost of \$35.00 and June 8, 2017 at Binghamton University at a cost of \$96.00, with all reasonable expenses paid. Councilwoman Yonchuk seconded.

70-17  
C. Moran  
Attend Code  
Training

Roll Call Vote: Councilman Weingartner - yes  
Councilwoman Yonchuk - yes  
Councilman Diffendorf - yes  
Dep. Supervisor Grubham - yes

MOTION CARRIED.

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71-17  
J. Kavalesky  
Attend Code  
Training

Councilwoman Yonchuk moved to adopt resolution authorizing Jim Kavalesky to attend the New York State Building Code In-Service Training on April 11, 2017 at Binghamton University at a cost of \$72.00, with all reasonable expenses paid. Councilman Diffendorf seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Dep. Supervisor Grubham	- yes

MOTION CARRIED.

72-17  
Bids  
Howard St.  
Sewer Project

Councilman Diffendorf moved to adopt resolution authorizing advertising for Sealed Bids for the Howard Street Sewer Project, with bids returnable to the Town Clerk's Office on April 24, 2017 at 12:00 PM, to be publically opened and read at the April 25, 2017 6:00 PM Work Session. Councilman Weingartner seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Dep. Supervisor Grubham	- yes

MOTION CARRIED.

73-17  
Purchase  
Pneumatic  
Tamper  
Water Dept.

Councilman Weingartner moved to adopt resolution authorizing the purchase of a Pneumatic Tamper (Jumping Jack) from Admar at a cost of \$2,115. Councilwoman Yonchuk seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Dep. Supervisor Grubham	- yes

MOTION CARRIED.

**NEW BUSINESS:**

74-17  
C. Moran  
Attend Code  
Training

Councilwoman Yonchuk moved to adopt resolution authorizing Chad Moran to attend the Residential Code Changes Course in Owego, NY on April 28, 2017 at a cost of \$100, with all reasonable expenses paid. Councilman Diffendorf seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Dep. Supervisor Grubham	- yes

MOTION CARRIED.

**2002 Volvo.**

John Finch explained that the Board had given the previous Highway Superintendent permission to sell truck #32, a 2002 Volvo International. He said the Town of Windsor would like to purchase it for \$18,000 and will be having a Board meeting tomorrow night to approve it. Councilman Diffendorf questioned what the price was on it before when they tried to sell it. John said it was less than \$18,000 and Ray pulled it off the auction site since he wasn't happy with the price. Although at that time they were looking to get about \$30,000, John said the truck is not worth near that much money and he feels this is a pretty good price for it. He said it will be one less truck they will have to maintain and they still have truck #38 which is an extra big truck. Since the truck is being sold to another town, Councilman Diffendorf said he feels there should be a resolution.

75-17  
Sell 2002  
Volvo Truck

Councilwoman Yonchuk moved to adopt resolution to sell the 2002 Volvo to the Town of Windsor for \$18,000. Councilman Diffendorf seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Dep. Supervisor Grubham	- yes

MOTION CARRIED.

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**Part-time Laborer for Parks.**

John Finch reported they will be advertising this weekend in the Press for one of the part-time positions in the parks. They would like to hire someone with a starting date of May 3, 2017 after getting approval from the Board at the May 2, 2017 meeting at a rate to be determined. It was noted that the Board is currently looking at increasing the salary for temporary part-time positions.

**AUDIT AND PAYMENT OF CLAIMS:**

Councilman Diffendorf moved to resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims, and ratifying the payment of the prepaid claims as authorized by resolution adopted January 3, 2017, all in accordance with the abstract of claims on file in the Town Clerk's Office.

76-17  
Audit/Pay

Councilman Weingartner seconded.

Roll Call Vote:	Councilman Weingartner	- yes
	Councilwoman Yonchuk	- yes
	Councilman Diffendorf	- yes
	Dep. Supervisor Grubham	- yes

MOTION CARRIED.

**ADJOURNMENT:**

Councilman Weingartner moved to adopt resolution to adjourn the meeting.

Councilwoman Yonchuk seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 6:24 P.M.

Respectfully submitted,

Gayle M. Diffendorf  
Town Clerk