

**TOWN OF KIRKWOOD
WORK SESSION**

February 27, 2023

Present: Supervisor Lewis Grubham
Councilmember Katie Legg
Councilmember Sandy Wasson
Councilmember Robert Weingartner

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works
Karen Ferguson, Historian

Absent: Councilmember William Diffendorf, Jr.

**Presentation by Adam Meinstein, Five Mile Point Warehouse Investors, LLC –
Traffic Patterns.**

Mr. Meinstein explained that NYSDOT accepted the results of the traffic study that was conducted in regards to the proposed warehouse project at the racetrack site, subject to certain mitigation areas that are required to be completed if the project moves forward. Keith Barney of Keystone Associates gave a brief description of the three main mitigation areas required by NYSDOT. The first requirement being two crosswalks. One will run across Crescent Drive that will be non-lit with paint and signage, and the other will run across Frances Street. That one will be lit, with signs, paint, a button to push when ready to cross, flashing lights, and be completely compliant with NYSDOT specs. The second recommendation is north of Grosset Drive on Route 11 to the Crescent Drive intersection, eliminating one through lane and making it a turn lane. Then Crescent Drive's stop sign could be moved out towards Route 11 a little more and improve site lines coming out of Crescent Drive. The third requirement is a left-hand turn lane into Grosset Drive, which means one through lane south, and one through lane north. Supervisor Grubham expressed his concern regarding the right hand turn into Grosset Drive from the south, the trucks may swing into the outside lane to make that turn. Keith Barney suggested the stop bar location on Grosset Drive could help with that, as well as the possibility of widening Grosset Drive. Mr. Barney said they will work with NYSDOT on an acceptable and safe solution. Mr. McKertich explained the roadwork decisions may not be

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finalized until after the local law vote, however it will still need to go through a site plan review process at the Planning Board level, and it should be complete before the site plan approval. Mr. Meinstein plans to share all the traffic plans with the Town Board.

Mr. Meinstein responded to Councilmember Legg that the above-mentioned traffic work will not be completed if the rezoning resolution is not passed by the Town Board.

Mr. Meinstein added a supplemental mitigation area, and received approval from NYSDOT to add signage on Grosset Drive as well as at the intersection with Route 11, showing Interstate 81/Exit 1 is left when exiting Grosset Drive. This will hopefully direct traffic away from the Crescent Drive/Frances Street area.

Supervisor Grubham asked if there was a possibility of getting any signage on 81N at Exit 1 to direct people to Route 11. Mr. Meinstein explained it is under discussion but noted the interstate is highly regulated.

1. Discussion – A Local Law rezoning 110 William Street (Tax Map #162.15-2-11), 925 NYS Route 11 (Tax Map #162.15-2-12) and a Portion of 24 Sunset Drive (Tax Map #162.15-1-56) to the Industrial Development Zoning District. (LCG)

Mr. McKertich referred to Local Law #4 that was given to the Board in their meeting packet. He went over the conditions that will apply if the properties are rezoned. This is the law that will be voted on to move forward with the racetrack warehouse project. If everything works out there will be a public hearing on March 14, 2024 and a vote would then be held at the April Town Board meeting. There would also be a SEQR review before the vote.

2. Discussion – Resolution amending Article XVI, Building Code and Miscellaneous Fee Schedules of the Town of Kirkwood Zoning Local Law, in accordance with the attached fee schedules. (LCG)

Supervisor Grubham reminded the Board that changes in the fee schedule had been discussed several meetings ago. Supervisor Grubham discussed these changes with Chad Moran, and Councilmember Diffendorf and hoped the rest of

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the Board was able to go through the changes. Some items were changed and some were not, but it has been many years since these have been updated, it was overdue. It was noted that it does cost the Town more and more every year to follow through on many of these items.

3. Discussion – Reimbursement Policy for Work Clothing for Department of Public Works Employees – Correction on number of T shirts provided by the Town. (LCG)

The number of t-shirts the Town provides the highway employees was written differently in the reimbursement policy than it was written in the contract with the Teamster’s Union. This resolution will correct the reimbursement policy from six to ten t-shirts and be in accordance with the Teamster’s contract.

4. Discussion – Rules and Regulations Governing Attendance and Benefits for Town of Kirkwood Employees – Correction on number of T shirts provided by the Town. (LCG)

5. Discussion - Resolution to expend \$4,562 from the Personal Computer Reserve Fund of the Town of Kirkwood for the purchase of computer equipment from Blue Storm Technologies, in accordance with the attached quote.

Supervisor Grubham explained this is for an upgrade to the equipment in the financial department that is long overdue and the money will be come out of the computer reserve fund.

6. Discussion – Resolution authorizing the Supervisor to sign the Municipal Cleanup Day Tip Fee Approval Letter regarding the April 22, 2024 and April 23, 2024 Municipal Cleanup Days with delivery to the Broome County Landfill on April 25, 2024, in accordance with the attached Approval Letter. (JAF)

John Finch reported the municipal cleanup days are scheduled for April 22nd and 23rd and does coincide with Earth day this year. A list of items that can be dropped off will be on the Town’s website and on Facebook.

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- 7. Discussion – Resolution declaring a 2009 Ford F150 pickup, a 2014 20’ deck-over trailer, and a 2017 21’ Tilt Bed trailer as surplus property and authorizing its sale on Auctions International. (JAF)**

John Finch would like to sell the above listed equipment on Auctions International.

- 8. Discussion – Purchase of a trailer. (JAF)**

After selling the equipment listed in item #7, John Finch asked the Board’s permission to purchase a new trailer that has better capability of transporting the mini-excavator. The trailer is a 2024, 21’ 8-ton tilt from Tracey Road equipment. Although the quoted price was slightly higher from Tracey Road, John Finch felt the quality and fast delivery was worth it.

- 9. Audit of Claims.**