

**TOWN OF KIRKWOOD  
TOWN BOARD MEETING**

**December 30, 2024**

A special meeting of the Kirkwood Town Board was held on December 30, 2024 at 6:47 PM at the Joseph A. Griffin Town Hall with Supervisor Lewis Grubham presiding.

Present: Supervisor Lewis Grubham  
Councilmember William Diffendorf, Jr.  
Councilmember Katie Legg  
Councilmember Sandy Wasson  
Councilmember Robert Weingartner

Also Present: Robert McKertich, Attorney  
Kelley Diffendorf, Town Clerk  
John A. Finch Jr., Commissioner of Public Works  
Karen Ferguson, Historian

**PLEDGE OF ALLEGIANCE:** Done Prior to the Work Session

**APPROVAL OF MINUTES:** December 3, 2024 Town Board Meeting

**PUBLIC PARTICIPATION:** None.

**COMMUNICATIONS:** None.

**COMMITTEE REPORTS:**

**Historian Update.**

Karen Ferguson, Town Historian, pointed out that she submitted an annual report to the Town Board. She noted there were over 30 donations to the Town this year including maps, letters, family records, newspapers, pictures, etc. In addition to that, she received significant donations from former Town Supervisor, Art Shafer and Dorothy Diffendorf's family which included items from her father, Mr. Benjamin, another Town Supervisor. Some of these items are a great example of preserving history because they helped fill gaps in our information.

**TextMyGov – Town's Texting Service.**

The TextMyGov notification service will be up and running January 9, 2025. There is a widget on our website now so people can start signing up. Flyers will also be printed and sent out soon to help inform people on this new service.

**John Finch Jr.**

Supervisor Grubham commended John Finch for being the Town's Highway Superintendent for the past eight years. In Supervisor Grubham's opinion, John Finch has been one of the best Highway Superintendent's the Town has ever had and he is sorry to see the situation change. The Town appreciates the work John has done. John thanked Supervisor Grubham for his comments.

**Robert Weingartner.**

Supervisor Grubham reminisced about the past 20 years of working with Councilmember Weingartner on the Town Board, as well as participating in the athletic program with him prior to him being on the Board. Bob always had a good, solid opinion and wasn't afraid to say what he thought. The Board is going to really miss him, Supervisor Grubham and the Board thanked Bob. Bob Weingartner offered a thank you as well.

**OLD BUSINESS:**

Councilmember Diffendorf moved to adopt resolution reappointing Peter M. Maciak as Member Planning Board for a term to expire December 31, 2029. Councilmember Wasson seconded.

155:24  
Reappoint  
M.Maciak  
PI Board

Roll Call Vote: Councilmember Diffendorf - yes  
Councilmember Wasson - yes  
Councilmember Legg - yes  
Councilmember Weingartner - yes  
Supervisor Grubham - yes

**MOTION CARRIED.**

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Councilmember Wasson moved to adopt resolution authorizing the continuation of petty cash for 2025, subject to audit by the Budget Officer, for the following departments at specified amounts, pursuant to Town Law Section 64, Paragraph 1(2):

156:24  
Petty Cash  
2025

Bookkeeper	\$100
Building & Code Inspector	\$100
DPW Commissioner	\$200 and \$35 for Water Department
Supervisor	\$200
Town Clerk	\$200
Town Justice	\$200

Councilmember Legg seconded.

Roll Call Vote: Councilmember Diffendorf - yes  
Councilmember Wasson - yes  
Councilmember Legg - yes  
Councilmember Weingartner - yes  
Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution authorizing Supervisor to enter into an agreement with Southern Tier Zoological Society, Inc., in accordance with the attached agreement. Councilmember Weingartner seconded.

157:24  
Agreement  
Zoo

Roll Call Vote: Councilmember Diffendorf - yes  
Councilmember Wasson - yes  
Councilmember Legg - yes  
Councilmember Weingartner - yes  
Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Weingartner moved to adopt resolution authorizing Supervisor to enter into an agreement with Roger Studer d/b/a Studer's Body Shop & Garage, in accordance with the attached agreement. Councilmember Diffendorf seconded.

158:24  
Agreement  
Studer's Body  
Shop

Roll Call Vote: Councilmember Diffendorf - yes  
Councilmember Wasson - yes  
Councilmember Legg - yes  
Councilmember Weingartner - yes  
Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Diffendorf moved to adopt resolution approving the Standard Work Day and Reporting Resolution for Elected and Appointed Officials for Chad Moran, Dog Control Officer, in accordance with the attached resolution. Councilmember Wasson seconded.

159:24  
Approve  
Retirement  
C.Moran  
Dog Control

Roll Call Vote: Councilmember Diffendorf - yes  
Councilmember Wasson - yes  
Councilmember Legg - yes  
Councilmember Weingartner - yes  
Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution, on the recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to issue license for the following mobile home-trailer park, such license will be for the year 2024:

160:24  
Approve  
Trailer Park  
License  
Quilty Hill

Quilty Hill Mobile Home Park, 49 Quilty Hill Road, Kirkwood, NY 13795  
Owner: Charles Tai

Councilmember Legg seconded.

Roll Call Vote: Councilmember Diffendorf - yes  
Councilmember Wasson - yes  
Councilmember Legg - yes  
Councilmember Weingartner - yes  
Supervisor Grubham - yes

MOTION CARRIED.

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Councilmember Legg moved to adopt resolution appointing Devin Fleetwood as Recreation Supervisor PT Provisional, effective January 1, 2025 at a salary of \$7,000. Councilmember Weingartner seconded.

161:24  
Appoint  
D.Fleetwood  
Recreation  
Supervisor PT

Roll Call Vote:        Councilmember Diffendorf    - yes  
                         Councilmember Wasson        - yes  
                         Councilmember Legg            - yes  
                         Councilmember Weingartner - yes  
                         Supervisor Grubham            - yes

**MOTION CARRIED.**

Councilmember Weingartner moved to adopt resolution amending the Town of Kirkwood Health Benefit Plan Regarding the Employees Reimbursement Pool (ERP). Councilmember Diffendorf seconded.

162:24  
Amend Health  
Benefit Plan  
Regarding  
ERP  
**DENIED**

Roll Call Vote:        Councilmember Diffendorf    - no  
                         Councilmember Wasson        - no  
                         Councilmember Legg            - no  
                         Councilmember Weingartner - yes  
                         Supervisor Grubham            - no

**MOTION DENIED.**

**AUDIT AND PAYMENT OF CLAIMS:**

Councilmember Diffendorf moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims #24001376 through #24001488 in the total amount of \$249,838.70, which includes prepaid claims as authorized by resolution adopted January 2, 2024. Councilmember Wasson seconded.

163:24  
Audit/Pay

Roll Call Vote:        Councilmember Diffendorf    - yes  
                         Councilmember Wasson        - yes  
                         Councilmember Legg            - yes  
                         Councilmember Weingartner - yes  
                         Supervisor Grubham            - yes

**MOTION CARRIED.**

**ADJOURNMENT:**

Councilmember Weingartner moved to adopt resolution to adjourn the meeting. Councilmember Diffendorf seconded. All voted in favor.  
**MOTION CARRIED.**

Meeting adjourned at 6:56 PM

Respectfully submitted,

Kelley M. Diffendorf  
Town Clerk