

**TOWN OF KIRKWOOD
SPECIAL TOWN BOARD MEETING**

December 26, 2023

A special meeting of the Kirkwood Town Board was held on December 26, 2023 at 6:13 PM at the Joseph A. Griffin Town Hall with Supervisor Lewis Grubham presiding.

Present: Supervisor Lewis Grubham
Councilmember William Diffendorf, Jr.
Councilmember Katie Legg
Councilmember Sandy Wasson

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works
Karen Ferguson, Historian

Absent: Councilmember Robert Weingartner

PLEDGE OF ALLEGIANCE:

APPROVAL OF MINUTES: December 5, 2023 Town Board Meeting

PUBLIC PARTICIPATION: None.

COMMUNICATIONS: None.

COMMITTEE REPORTS:

Historian Year End Review.

Councilmember Legg applauded Historian Karen Ferguson for her hard work and bringing our Town's history to the forefront of our community, and also looking forward to her plans for next year.

OLD BUSINESS:

Councilmember Diffendorf moved to adopt resolution reappointing Duane Travis to the Zoning Board of Appeals for a term to expire December 31, 2028. Councilmember Wasson seconded.

159:23
Appoint
D.Travis
ZBA

Roll Call Vote: Councilmember Diffendorf - yes
Councilmember Wasson - yes
Councilmember Legg - yes
Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Legg moved to adopt resolution reappointing Dan Wasson to the Planning Board for a term to expire December 31, 2028. Councilmember Diffendorf seconded.

160:23
Appoint
D.Wasson
PI Board

Roll Call Vote: Councilmember Diffendorf - yes
Councilmember Wasson - abstain
Councilmember Legg - yes
Supervisor Grubham - yes

MOTION CARRIED.

Councilmember Wasson moved to adopt resolution authorizing the continuation of petty cash for 2024, subject to audit by the Budget Director, for the following departments at specified amounts, pursuant to Town Law Section 64, Paragraph 1(2):

161:23
Petty Cash

Bookkeeper	\$100
Building & Code Inspector	\$100
DPW Commissioner	\$200 and \$35 for Water Department
Supervisor	\$200
Town Clerk	\$200
Town Justice	\$200

Councilmember Legg seconded.

Roll Call Vote: Councilmember Diffendorf - yes
Councilmember Wasson - yes
Councilmember Legg - yes
Supervisor Grubham - yes

MOTION CARRIED.

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162:23
Agreement
Studer's

Councilmember Diffendorf moved to adopt resolution authorizing Supervisor to enter into an agreement with Roger Studer d/b/a Studer's Body Shop & Garage, in accordance with the attached agreement. Councilmember Wasson seconded.

Roll Call Vote: Councilmember Diffendorf - yes
 Councilmember Wasson - yes
 Councilmember Legg - yes
 Supervisor Grubham - yes

MOTION CARRIED.

163:23
Agreement
Zoo

Councilmember Wasson moved to adopt resolution authorizing the Supervisor to enter into an agreement with Southern Tier Zoological Society, Inc., in accordance with the attached agreement. Councilmember Legg seconded.

Roll Call Vote: Councilmember Diffendorf - yes
 Councilmember Wasson - yes
 Councilmember Legg - yes
 Supervisor Grubham - yes

MOTION CARRIED.

164:23
Budget PT
Temp Position
J.Smith

Councilmember Legg moved to adopt resolution ratifying a resolution creating a second position of Budget Officer, PT, a temporary position for training purposes. Councilmember Diffendorf seconded.

Roll Call Vote: Councilmember Diffendorf - yes
 Councilmember Wasson - yes
 Councilmember Legg - yes
 Supervisor Grubham - yes

MOTION CARRIED.

165:23
Transfer of
Funds

Councilmember Diffendorf moved to adopt resolution authorizing the Transfer of Funds, in accordance with the attached Budget Adjustment Sheet. Councilmember Wasson seconded.

Roll Call Vote: Councilmember Diffendorf - yes
 Councilmember Wasson - yes
 Councilmember Legg - yes
 Supervisor Grubham - yes

MOTION CARRIED.

AUDIT AND PAYMENT OF CLAIMS:

166:23
Audit/Pay

Councilmember Wasson moved to adopt resolution authorizing the audit and payment of the following claims: General and Highway Funds, Special Districts (Fire, Light, Water and Sewer Districts), Professional Services, Capital Projects and Reserve Funds claims #23001596 through #23001702 in the total amount of \$223,403.54, which includes prepaid claims as authorized by resolution adopted January 3, 2023. Councilmember Legg seconded.

Roll Call Vote: Councilmember Diffendorf - yes
 Councilmember Wasson - yes
 Councilmember Legg - yes
 Supervisor Grubham - yes

MOTION CARRIED.

ADJOURNMENT:

Councilmember Legg moved to adopt resolution to adjourn the meeting. Councilmember Diffendorf seconded. All voted in favor.

MOTION CARRIED.

Meeting adjourned at 6:19 PM

Respectfully submitted,

Kelley M. Diffendorf
Town Clerk