

**TOWN OF KIRKWOOD
WORK SESSION**

February 22, 2022

Present: Supervisor Lewis Grubham
Councilman Robert Weingartner
Councilwoman Katie Legg
Councilwoman Sandy Wasson

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
John A. Finch Jr., Commissioner of Public Works

Absent: Councilman William Diffendorf, Jr.

- 1. Discussion – Resolution accepting the Recertification of the Record of Activities for William Diffendorf, Jr., Safety Officer, for the year 2022, in accordance with the attached Recertification. (LCG)**

Resolution.

- 2. Discussion – Resolution pursuant to Not-For-Profit Corporation Law Section 1402(c)(3) approving the Membership Roster for Five Mile Point Fire Company, with the understanding that the members so approved will be assigned for which they have been qualified, in accordance with the attached roster. (LCG)**

Councilwoman Legg commented how nice it was to see so many people on the roster. Resolution.

- 3. Discussion – Resolution, on recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to issue licenses for the following mobile home – trailer parks, such license is for the year 2022: Quilty Hill Mobile Home Park, 49 Quilty Hill Road, Kirkwood, NY 13795 Owner: Illinois Parks, LLC (LCG)**

Resolution.

- 4. Discussion – Rescue Plan – Seek sealed bids for the Sewer Project. (LCG)**

Supervisor Grubham noted the bids for this project will be in for the work session at the end of March. Resolution.

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5. Discussion – Resolution authorizing the Supervisor to sign the Municipal Cleanup Day Tip Fee Waiver Application, in accordance with the attached application. (LCG)

Supervisor Grubham explained this is something that is done every year with the County. John Finch mentioned the municipal cleanup day is for residents to bring furniture, mattresses, and more to the highway garage for disposal.

6. Discussion – Local Law Affecting a Temporary Moratorium within the Town of Kirkwood on the Development and Construction of Solar Energy Systems and Wind Energy Conversion Systems. (LCG)

Supervisor Grubham reported that a committee has been formed to update the laws on solar and wind energy systems. The committee members are Marchie Diffendorf, Duane Travis, Chad Moran, Robert McKertich, and Lew Grubham. There has not been an application submitted yet but there is a company interested in a site for solar energy. If an application does come in it would go before the planning board and a special permit would need to be issued. The moratorium needs to be put in place so we have time to put everything together before an application does come in. Resolution.

Eventually a law will need to be put into place regarding Battery Energy Storage Units as well.

7. Discussion – Inspection of Water Tanks. (JAF)

John Finch explained that every five years an inspection and/or cleaning needs to be done on all the water tanks for the Health Department. Two quotes were received to have an inspection camera go in the water and inspect the insides of the tanks. John Finch would like Liquid Engineering to complete the inspection and also complete a very extensive interior and exterior inspection of tank #1 and use that information for the upcoming repair work that is needed. Supervisor Grubham reminded the Board that the repairs on tank #1 would come out of the rescue/stimulus money. Resolution.

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8. Discussion – Overhead Door Quote – Repair Post Office Garage Door. (JAF)

John Finch reported that a town vehicle hit the garage door under the post office during the last ice storm. There is considerable damage to the bottom of the door and the track. Overhead Door can order the parts with a minimum delivery date of 10 weeks. The total cost for material and labor will be \$2,060.52. There were no injuries or damage to the building. Resolution.

9. Discussion – Mirabito Fleet Fuelcard Credit Application. (JAF)

John Finch explained that currently the Town has fuel pumps behind the highway garage. There are two tanks that get filled by Mirabito with diesel fuel and regular gasoline. The tanks are very old and the containments around them are rusted from being flooded so often. They will need repair or replacement. They probably won't pass inspection by the DEC. The key machine is not working properly and needs to be replaced, which would cost \$6,000-\$7,000. There is also a concern about the aquifer getting contaminated if one of the tanks ruptures. John Finch wants to get rid of the tanks and use fuel cards through Mirabito. Each employee will have a fuel card and they will be monitored by their own unique code. The price for fuel will stay the same since the Town gets New York State pricing through Mirabito. Any Mirabito can be used. Councilman Weingartner has had experience with the fuel cards and explained that it is a very easy process. Supervisor Grubham is in favor as well. Resolution.

The fuel tanks will go on the auction site and if someone wants them they can remove them. If not, that will be decided at a later date. One tank is 1,500 gallons and the other is 1,000 gallons.

At Supervisor Grubham's request, John Finch will contact Love's gas station for pricing as well.

10. Discussion – Truck 34. (JAF)

John Finch stated that Truck 34 is a 2010 tri-axle 10-wheeler with over 100,000 miles on it. Currently, replacing the big trucks every 11 years has been the plan. Truck 34 is now twelve years old and was not able to be replaced due to the

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COVID-19 budget freeze in 2020 as well as a lack of supply over the past two years. Trucks have to be special ordered at this point, many won't come in until the end of 2023 or 2024. By chance, Burr Truck has one Volvo truck coming in this May that isn't spoken for yet. John Finch asked the Board to consider sending this out to bid, as soon as possible, hopefully by the middle of March to reserve the Volvo before it is gone. It will be a sealed bid with the stipulation of having the truck available this year (by summer), and that will lock in the price as well. The price of trucks will most likely increase each year. A new truck is approximately \$240,000-\$250,000, which includes everything. Back in 2019 a new truck was approximately \$201,000. On a side note, the cab and chassis would be delivered first and the box would be delivered later. The cab and chassis would be stored at the highway garage until the box arrived. When completing the bid specs it must be noted that all parts of the truck must be available by August. A resolution to go out to bid can be passed at the next board meeting on March 1, 2022. A special meeting may need to be held after awarding the winning bid to authorize the sale since this is a time sensitive purchase.

John Finch reported there is \$281,000 in the reserves and highway equipment budget lines. Plus a trade-in on the current 2010 truck would bring in between \$43,000-\$50,000. The equipment budget line would not be depleted.

11. Audit of Claims.