

**TOWN OF KIRKWOOD
WORK SESSION**

December 27, 2022

Present: Supervisor Lewis Grubham
Councilman William Diffendorf, Jr.
Councilwoman Katie Legg
Councilwoman Sandy Wasson
Councilman Robert Weingartner

Also Present: Robert McKertich, Attorney
Kelley Diffendorf, Town Clerk
Jim Smith, Budget Officer

Absent: John A. Finch Jr., Commissioner of Public Works

1. Procurement Policy. (LCG) (12/27/22)

Resolution.

- 2. Discussion – Resolution, pursuant to Zoning Code Section 1411.B, to entertain the petition for a zoning change filed by Kirkwood Warehouse Investors, LLC to rezone Tax Map # 162.15-2-12 from Multi Residential District to the Industrial Development District, and to refer said application to the Planning Board for a report and recommendation. (LCG) (12/27/22)**

This is the last of three tax map numbers that will be referred to the Planning Board for a report and recommendation. ***Resolution.***

- 3. Discussion – Resolution amending the Petty Cash Policy by removing one Town Justice petty cash funds, in accordance with the attached policy. (LCG) (01/03/23)**

Resolution.

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4. Resolution authorizing the continuation of petty cash for 2023, subject to audit by the Budget Director, for the following department at specified amounts, pursuant to Town Law Section 64, Paragraph 1 (2):

Bookkeeper	\$100
Building & Code Inspector	\$100
DPW Commissioner	\$200 and \$35 for Water Dept
Supervisor	\$200
Town Clerk	\$200
Town Justice	\$200

(01/03/23)

Resolution.

5. Resolution reappointing Bruce Nemcek to the Zoning Board of Appeals for a term to expire December 31, 2027. (LCG) (12/27/22)

Resolution.

6. Resolution reappointing Jim Bukowski to the Planning Board for a term to expire December 31, 2027. (LCG) (12/27/22)

Resolution.

7. Resolution authorizing Supervisor to enter into an agreement with Roger Studer d/b/a Studer's Body Shop & Garage, in accordance with the attached agreement. (LCG) (12/27/22)

Resolution.

8. Resolution authorizing Supervisor to enter into an agreement with Southern Tier Zoological Society, Inc., in accordance with the attached agreement. (LCG) (12/27/22)

In 2022, out of 600 tickets 454 tickets were given out to Kirkwood residents. Councilwoman Legg would like to find a way to give out more tickets each year, rather than have so many unused.

Resolution.

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**9. Discussion – Proposed Highway Road Improvement Reserve Fund.
(12/27/22)**

Jim Smith noted that it seems there is always a need for road improvement dollars, at times the State mentions the CHIPs program might not be extended, therefore establishing this reserve fund is a realistic request. ***Resolution.***

**10. Resolution, on recommendation and approval of the Code Enforcement Officer, pursuant to section 304.3 of the Mobile Home – Trailer Ordinance, authorizing the Town Clerk to issue license for the following mobile home/trailer park, such license is for the year 2023:
KMHC, Inc., 41 Loughlin Road, Binghamton, NY 13904
Owner: Charles & James Williamson. (12/27/22)**

Resolution.

11. Audit of Claims. (12/27/22)