

**KIRKWOOD TOWN FAIR  
AUGUST 9<sup>th</sup>, 10<sup>th</sup> & 11<sup>th</sup>, 2018**

**CRAFT VENDOR BOOTH APPLICATION**

**NAME OF ORGANIZATION** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**PERSON IN CHARGE** \_\_\_\_\_ **PHONE NUMBER** \_\_\_\_\_

**E-MAIL** \_\_\_\_\_

**DATES ATTENDING:**    **THURS** \_\_\_\_\_    **FRIDAY** \_\_\_\_\_    **SATURDAY** \_\_\_\_\_

Your space will be reserved as agreed with the acceptance of this contract. The Kirkwood Town Fair, Inc. will receive from you with this application \$30.00 as payment for each 15 ft. x15 ft. space. (If a larger space is needed, please contact us. An additional amount will be required). Access to unload goods prior to fair is available, but parking during fair time is limited.

Do you presently have liability insurance? Yes \_\_\_ No \_\_\_ If so, please give name of your insurance carrier and policy limits here: \_\_\_\_\_

Brief description of items/games to be sold (subject to Kirkwood Town Fair, Inc. Board of Directors approval):

\_\_\_\_\_  
No selling of toy guns, squirt guns, bows & arrows, knives or anything else resembling a weapon. No obscene or inappropriate items will be allowed for sale.

Set-up is available **Wednesday evening, August 8<sup>th</sup> from 4:00 to 7:00 p.m. and Thursday, August 9<sup>th</sup> from 3:00 to 6:00 p.m.** Water and electric will be available for your convenience. Electric cords (which you must provide) should be heavy duty 12 gauge, no longer than necessary and suitably covered to prevent accidents. You must provide all tent coverings and tables. There is no security for your area except that provided by yourself, so please make plans if you want to leave your area set up during the time you are not there.

The Kirkwood Town Fair, Inc. Board of Directors reserves the right to deny or terminate this application before or during the event.

The Kirkwood Town Fair, Inc. and/or the Town of Kirkwood will not be held responsible for any loss or damage sustained by the vendor. In addition, the vendor agrees to indemnify and hold harmless the Kirkwood Town Fair, Inc. and its members and the Town of Kirkwood, its officers and employees from any and all claims, causes of action, losses, judgments or damages which arise out of any action or activity of the vendor in connection with the Kirkwood Town Fair, unless caused by the negligence of the Kirkwood Town Fair, Inc. or the Town of Kirkwood.

Upon signing, the vendor agrees to all of the terms and conditions of this application and understands that payment must be made in full by Friday, August 3, 2018 or space will not be reserved for the vendor.

**AUTHORIZED SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

**Payment in full is due by Friday, August 3, 2018.** Please make your check payable to: **Kirkwood Town Fair, Inc.** and mail to:

**Kirkwood Town Fair  
Att: Amy Barton  
P.O. Box 52  
Kirkwood, NY 13795**

If you have any questions, please contact Amy Barton at 775-3329 or 725-2809. Thank you.